

**Director of Community Development  
Tasks and Project Updates  
Week of December 14, 2009**

**Major Projects**

**New Wellington School**

**Met with the Wellington Building Committee to discuss issuing building permits for the new modular units. Paperwork is in at the state level (required for modular building units) however no local permit applications have been filed. Also discussed an additional modular building for the LABB program.**

**Wellington Brook Water Quality Sewer Rehabilitation Project**

**Contractor continued working on Bow Road. Bow Road, Beech Street, School Street, and Goden Street will be the focus in the next few weeks.**

**Sewer Pump Station Redesign**

**The low bid came in at \$590,360.30. The bids have been reviewed and a recommendation to award has been made by our consultant, FST. The contract is being circulated for signatures.**

**Winn Brook Sewer Improvements**

**The project was advertised beginning 11/25 and the bid opening is scheduled for 12/21.**

**Trapelo Road**

**It appears submittal of the 75% drawings to Mass Highway will not occur by the end of the year. Several items have taken longer than expected and some new items, like drainage on Belmont Street, need to be addressed. Landscape design, grading at the back of sidewalk, and the Our Lady of Mercy development are examples of such items.**

**251 Mill Street**

**Working with the McLean Land Management Committee providing technical expertise and support on the proposal to demolish this structure. McLean Land Management Committee intends to demo the house this year if possible. I spoke to a land management representative. A contract for services is to be forwarded to Town Counsel soon. I advised bidding the work this winter in case an opportunity arises with the weather whereby the unsafe structure can be torn down. Final site work can be completed in the spring.**

**Tasks**

**Administration**

**Continued to work on the FY 2011 – FY 2015 Pavement Management Plan.**

**Continued to work on the FY 2011 Sewer Enterprise Budget including major sewer repair capital projects. This will be an ongoing task though the winter as budget numbers are clarified.**

**Completed work on the Community Development budget for FY 11.**

**Continued working on American Recover and Reinvestment Act (ARRA) requirements. Continued working with DEP getting clarification on reporting requirements. Submitted reporting information for the week of 12/5.**

### **Code Enforcement**

Received a report from the Fire Department regarding work inside the High School being done without a building permit. I contacted school officials and they are checking on the status of a building permit.

Davis Road - Received an application for a Home Occupation permit for a basement apartment that appears to be illegal. A follow-up inspection was performed and the illegality was confirmed. Notification to the owner is pending.

### **Inspector of Buildings**

Homer Building – Installation of egress gates still pending.

61-63 Hull Street – Researched several deeds and office information trying to determine the legal status of two lots on Hull Street. Town Counsel responded looking for more information. Additional information has been provided by the attorney representing the property owner. **Still waiting on a written opinion from counsel.**

**Provided housing unit data to a UMass study organization.**

### **Town Engineer**

Transfer Station –The town must decide soon – possibly within the next 4-6 months- what the post closure use of the site will be. CDM’s report on post closure alternatives is finished and a meeting has now been scheduled for early January due to vacation schedules and the holidays. Received the Technical Deficiencies Response report from CDM which was submitted to DEP in response to their request of June 9, 2009 for additional information on the site.

Traffic Advisory Committee – TAC meeting was held on 12/10. The plan for traffic management at the new Wellington School was approved. Residents raised concerns about traffic speeds at the Post Office on Concord Avenue and on Stone Road. Belmont PD will monitor the traffic at each location and report back to the TAC in January.

**Met with DPW to discuss two gutter studies performed for street flooding issues on Waterhouse Road and Simmons Avenue. Made recommendations. DPW to determine how to proceed based on available funds.**

**72 Long Avenue – Reviewed and approved an application for a storm drain connection.**

**55 Wellesley Road - Reviewed and approved an application for a sanitary sewer connection.**

**Met with the Town Administrator and Assessing Administrator to discuss the status of White Street trying to determine the ownership status of two segments of this road. Information will be forwarded to counsel.**

### **Pavement Management Program**

2010 Pavement Management Project - Upper Concord Avenue, Pleasant Street to Mill Street, and Grove Street from Fairview Avenue to Belmont Street are included in the project.