

**Director of Community Development
Tasks and Project Updates
Week of November 30, 2009**

Major Projects

Pavement Management Construction

The crack sealing contractor has completed work. There are some remaining funds that can be spent on other roads weather and timing permitting. **The contractor has tentatively scheduled work in Belmont for next week, weather permitting.**

Patching work is complete.

Current Road Construction Project

Sycamore Street – **DPW completed pavement markings.**

High School Driveway – Complete. **Speed bumps were installed.**

Beech Street – **National Grid began gas main repairs.**

Goden Street – Has been reclaimed and paved to binder level. This road will be completed in the spring. **Sewer work scheduled to begin next week.**

School Street – Binder paving complete. This road will be completed in the spring. **Sewer work scheduled to begin next week.**

New Wellington School

Completed the review of a set of drawings and specifications for the new school and sent my comments to the Wellington Building Committee.

Waiting for additional information and a formal building permit application for the temporary modular units to be located at the High School.

Continued working with building committee members on site related issues at the High School in preparation for the new modular units.

Wellington Brook Water Quality Sewer Rehabilitation Project

Contractor performed service connection repairs on Bow Road. Work on Beech Street will continue next week.

Continued working on American Recover and Reinvestment Act (ARRA) requirements. Continued working with DEP getting clarification on reporting requirements. Submitted reporting information for the week of 11/14 and 11/21. I have established a process to gather payroll information from our consultant and contractor which will hopefully make the weekly reporting requirement more manageable.

Sewer Pump Station Redesign

The low bid came in at \$590,360.30. The bids are being reviewed and a recommendation for awarding will come from our consultant, FST. The Board of Selectmen will be asked to execute the contract soon.

Winn Brook Sewer Improvements

Fay, Spofford & Thorndike is scheduled to come before the BOS on December 7 for an informational presentation on the mitigation design. Formal approval of the project was received from DEP. The project was advertised beginning 11/25 and the bid opening is scheduled for 12/21.

Trapelo Road

Submittal of 75% design drawings to MHD now scheduled for end of year due to several details that still require attention. **A meeting with residents of the Waverley Oaks Housing Authority is scheduled for 12/10. Discussed upgrading drainage facilities on Belmont street near Marlboro Street. A meeting is set for next week to discuss this matter further. The Light Department is reviewing plans to determine whether some underground lines can be relocated to accommodate additional trees along the corridor, specifically in the vicinity of Beech Street..**

251 Mill Street

Working with the McLean Land Management Committee providing technical expertise and support on the proposal to demolish this structure. McLean Land Management Committee intends to demo the house this year if possible. Still waiting for word when this structure will be demolished. **It appears this project is on hold until the spring. If not, I will report back when there is new information.**

Tasks

Administration

Continued to work on the FY 2011 – FY 2015 Pavement Management Plan.

Continued to work on the FY 2011 Sewer Enterprise Budget including major sewer repair capital projects. Thus will be an ongoing task though the winter as budget numbers are clarified.

Began working on the Community Development budget for FY 11.

Participated in mandatory Sexual Harassment Prevention Training.

Code Enforcement

Received a report from the Fire Department regarding work inside the High School being done without a building permit. I contacted school officials and am waiting for a response back.

Inspector of Buildings

50 Leonard Street – Burke Property – I filed a complaint with the Architectural Access Board because of the lack of a working elevator in the building. The elevator was installed and inspected this week. **I expect a final close out from the AAB soon.**

Homer Building – Installation of egress gates still pending.

61-63 Hull Street – Researched several deeds and office information trying to determine the legal status of two lots on Hull Street. Town Counsel responded looking for more information. Additional information has been provided by the attorney representing the property owner. **I continue to wait for Town Counsel.**

St. Luke's Church – Provided information on handicapped accessibility for church pews and researched building plans on file in our department for a parishioner working with the church on potential renovations.

Completed inspections for the 2010 Alcohol Licenses.

Town Engineer

Transfer Station – Received the latest testing report for soils and water at the site. The town must decide soon – possibly within the next 4-6 months- what the post closure use of the site will be. **CDM's report on post closure alternatives is finished and a meeting has now been scheduled for early January due to vacation schedules and the holidays.**

Traffic Advisory Committee – TAC meeting was held on 11/12. Plan for traffic management at the new wellington school were discussed and a consensus is close. Further discussion and approval is expected at the next TAC meeting 12/10. **I have invited the Police Chief to the next meeting to hear his concerns/comments for the proposal.**

Plymouth Congregational Church – Provided traffic counts to the church for a project they are working on.

Pavement Management Program

2010 Pavement Management Project - Upper Concord Avenue, Pleasant Street to Mill Street, and Grove Street from Fairview Avenue to Belmont Street are included in the project.