

**Director of Community Development  
Tasks and Project Updates  
Week of November 23, 2009**

**Major Projects**

**Pavement Management Construction**

The crack sealing contractor has completed work. There is some remaining funds that can be spent on other roads weather and timing permitting.

The patching contractor continues to work. Work is expected to be completed next week.

Current Road Construction Project

Marsh Street – Complete.

Park Avenue – Complete.

Sycamore Street – Pavement markings pending. **We have asked DPW to take care of this.**

High School Driveway – Complete. Signed requisition to have speed bumps installed.

Library – Complete.

Beech Street – Binder course was installed on 11/10.

Belmont Center – Construction on new accessible ramps complete.

Goden Street – Has been reclaimed and paved to binder level. Sewer work will begin in November. This road will be completed in the spring.

Concord Avenue –Final paving complete. Pavement markings complete.

School Street – Binder paving complete. Resetting manhole covers to binder grade completed this week. Sewer work will begin in November. This road will be completed in the spring.

Grove Street – Paving complete. Pavement markings complete.

**New Wellington School**

**Continued reviewing a set of drawings and specifications for the new school.**

**Received paperwork and plans for the renovation of the existing modular unit. Review pending.**

**Wellington Brook Water Quality Sewer Rehabilitation Project**

**No work due to the short holiday week. Contractor is due back the week of the 30<sup>th</sup> on Beech Street and then Bow Road neighborhood.**

**Continued working on American Recover and Reinvestment Act (ARRA) requirements. Directed several questions to DEP. I am waiting for answers. The first report, due November 27, could not be completed. DEP is ok with this and I am working with them on a plan to submit the information when it becomes available. Weekly reporting is now required through the online application Survey Monkey.**

## **Sewer Pump Station Redesign**

**Bid opening was held on 11/25. The low bid came in at \$590,360.30. The low bidder is D&C Construction out of Rockland MA. The engineers estimate for the project was approximately \$700,000. The bids will be reviewed and a recommendation for awarding will come from our consultant, FST.**

## **Winn Brook Sewer Improvements**

**Fay, Spofford & Thorndike is scheduled to come before the BOS on December 7 for an informational presentation on the mitigation design. Formal approval of the project was received from DEP. The project was advertised beginning 11/25 and the bid opening is scheduled for 12/21.**

## **Trapelo Road**

Submittal of 75% design drawings to MHD now scheduled for end of year due to several details that still require attention. A meeting with residents of the Waverley Oaks Housing Authority is tentatively scheduled for the week of 11/30. Awaiting confirmation from the authority.

## **251 Mill Street**

Working with the McLean Land Management Committee providing technical expertise and support on the proposal to demolish this structure. McLean Land Management Committee intends to demo the house this year if possible. Still waiting for word when this structure will be demolished.

## **Tasks**

### **Administration**

**Continued to work on the FY 2011 – FY 2015 Pavement Management Plan.**

**Continued to work on the FY 2011 Sewer Enterprise Budget including major sewer repair capital projects. Thus will be an ongoing task through the winter as budget numbers are clarified.**

**Submitted Capital Budget request for road and sewer work.**

### **Code Enforcement**

445 Pleasant Street – Owner at 445 Pleasant Street runs an art education program for kids which does not have non-profit status and therefore requires a special permit. No pick-up or drop-off is allowed beginning the weekend of 11/14. **Another quiet weekend therefore I consider this case closed.**

### **Inspector of Buildings**

50 Leonard Street – Burke Property – I filed a complaint with the Architectural Access Board because of the lack of a working elevator in the building. The AAB contacted me and they are proceeding with my complaint. The property owner has been notified by the AAB and must notify them within 14 days of his intention to comply with the law. **No update yet from AAB.**

Homer Building – **I reviewed the information submitted by the architect and I have determined that the stairs are in compliance with the variance granted by the Board of Building Regulations and Standards.** Installation of egress gates still pending.

61-63 Hull Street – Researched several deeds and office information trying to determine the legal status of two lots on Hull Street. Town Counsel responded looking for more information. Additional information has been provided by the attorney representing the property owner. **I continue to wait for Town Counsel.**

240/250 Somerset Street – Continued communicating with representatives about sewer connections and building permits. **Issued building permit for Lot 27 – 250 Somerset Street.**

**Inspections continued for the 2010 Alcohol Licenses.**

### **Town Engineer**

Transfer Station – Received the latest testing report for soils and water at the site. The town must decide soon – possibly within the next 4-6 months- what the post closure use of the site will be. CDM's report on post closure alternatives is finished and a meeting has been tentatively scheduled in early December to discuss it.

Traffic Advisory Committee – TAC meeting was held on 11/12. Plan for traffic management at the new wellington school were discussed and a consensus is close. Further discussion and approval is expected at the next TAC meeting 12/10.

**Met with several departments and a representative from the Belmont Historic District Commission to discuss the granite pavers in the driveway at the Town Hall complex. Building Services has retained an engineer who will be making further study and recommendations.**

### **Pavement Management Program**

2010 Pavement Management Project - Upper Concord Avenue, Pleasant Street to Mill Street, and Grove Street from Fairview Avenue to Belmont Street are included in the project.