



Office of the Board of Selectmen
Town of Belmont
Massachusetts
www.belmont-ma.gov

455 CONCORD AVENUE
BELMONT, MASSACHUSETTS 02478

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SELECTMEN
RALPH T. JONES, Chairman
MARK A. PAOLILLO, Vice-Chair
ANGELO FIRENZE

TOWN ADMINISTRATOR
THOMAS G. YOUNGER

June 1, 2011

To whom it may concern:

We are sorry to hear about your recent pothole experience in Belmont. Please respond to this office with the exact location of the pothole so that our Public Works department can repair the pothole.

If you wish to file a claim for reimbursement of any damages sustained, you must submit your claim in writing to the Selectmen's Office within 30 days of the incident. Please send a letter with the date, time and location of the incident and explain exactly what happened, and include any repair estimates of the damage. We will forward the information to our insurer who will make the determination whether to approve or deny the claim.

You should be aware that towns are rarely liable for loss from pothole defects. The Commonwealth of Massachusetts provides protection from liability to municipalities, which by the exercise of reasonable care and diligence, maintain and repair public ways and remedy defects, if any, upon reasonable notice. Accordingly, it is the practice of the Town of Belmont to address any such defects as soon as possible after we learn of them.

If you would like to pursue a claim, you may send your letter via regular mail to Board of Selectmen's Office, Town Hall, 455 Concord Avenue, Belmont, MA 02478.

Please feel free to contact us if you have any questions.

Sincerely,

Thomas G. Younger
Town Administrator